



Department of Business and Industry

Nevada Division of Insurance

1818 E. College Pkwy, Suite 103, Carson City, Nevada 89706 **Phone:** (775) 687-0700 **Fax:** (775) 687-0787 **Web:** doi.nv.gov

Motor Club Financial Statement Requirements

Pursuant to NRS 696A.185, a motor club shall file on or before March 1 the following information, postmarked by March 1:

- ☐ Financial report that summarizes the motor club's activities for the preceding calendar year. The report must include:
 - A financial statement for the motor club, including its balance sheet, receipts and disbursements for the preceding calendar year;
 - Any material changes since the previous report was filed;
 - The number of members enrolled in the year;
 - The costs of all services provided for that year;
 - The amount of membership dues collected **for Nevada**; and
 - A statement signed by at least two officers of the motor club that verifies the information to be true and accurate.
- ☐ The motor club must file an audited financial statement with the Division on or before June 1.
 - **Mail filings separate from checks to:**
Nevada Division of Insurance
Corporate and Financial Affairs Section
1818 East College Pkwy, Suite 103
Carson City, NV 89706
- ☐ The renewal fee and the Fund for Administration and Enforcement assessment. An invoice for these fees is mailed in the month of January. For more information see:
<http://doi.nv.gov/sinsur/docs/RenewalFeeChart.pdf>
 - **Electronic Payments:** See Bulletin Number 09-001
<http://doi.nv.gov/bulletin.aspx> and <http://doi.nv.gov/sinsur/docs/FundsNotificationFormB.pdf>
 - **Payments by mail:** Please send invoice and payment separate from filings.
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